

HEAD OFFICE

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Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Vivirers Street
MOREBENG 0810
Telephone : (015) 397 4333 / (015) 397 4327
Fax no : (015) 397 4334

www.molemole.gov.za

Enquiries: **Ralephenya T.D**

Reference: **MM: 8/1/1/01**

11 AUGUST 2020

REQUEST FOR QUOTATION

REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) TO HOST A WOMEN IN DIALOGUE SESSION AND SIMULCAST ON FOUR (4) COMMUNITY RADIO STATIONS WITHIN MOLEMOLE MUNICIPALITY FOR A PERIOD OF 3 HOURS

1. Specification

Description	DURATION	Amount
RADIO SIMULCAST ON FOUR RADIO STATIONS	03 HOURS	
INTERACTIVE SETUP FOR CALL IN BY LISTENERS	03 HOURS	
FACEBOOK VIDEO LINK	03 HOURS	
CONTENT DEVELOPMENT	01	
Sub total		
V.A.T @ 15 %		
Total cost (Including V.A.T)		

2. The following documentation should be attached to the quotations:

- a) The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between **the advert date and the closing date**]
- b) Include in the quotation, the Master Registration Number or Tax compliance status pin [or recent printed copy of tax clearance certificate]
- c) Certified **COPY** BBBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)
- d) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- e) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation

Stage 1: Evaluation on functionality

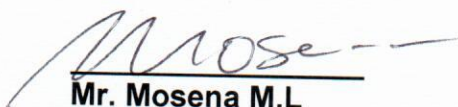
Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBEE).

Criteria	Weights	Applicable values
Proof of RELEVANT experience by the bidding company in broadcast and simulcast. Attach appointment letters or purchase orders from the clients with contactable references on Client's company letterhead Attach a maximum of 04 projects only	80	Poor = 1 Average = 2 Good = 3 Very good = 4 Excellent = 5
Total	80	

3. The following conditions will apply:

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA of 2000, BBEEA of 2003 and Preferential Procurement Regulation of 2017.
- f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Machaka S. at 015 501 2327** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **18 August 2020 at 11h00**, clearly marked "**WOMEN IN DIALOGUE SESSION AND SIMULCAST**" No quotations would be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.


Mr. Mosena M.L
Municipal Manager
Ref- MM: 8/1/1/01